



**SENIOR PLANNER, FORESTRY
FOREST OPERATIONS – MAINTENANCE & CONSTRUCTION
ATCO ELECTRICITY GLOBAL BUSINESS UNIT
EDMONTON, AB**

WHO WE ARE:

ATCO Electric is a member of the ATCO Group of Companies - one of Canada's premier corporations. Our head office is based out of Edmonton, Alberta (10035 - 105th). We are an investor-owned utility delivering electric energy to customers throughout northern and east-central Alberta. Albertans count on ATCO Electric for the safe, reliable delivery of electricity to their homes, farms, and businesses, and serves almost two-thirds of the province, delivering electric energy to petroleum and forestry companies, farms, towns and cities, First Nations and Métis Settlements.

With approximately 6,000 employees and assets of \$20 billion, ATCO is a diversified global corporation delivering service excellence and innovative business solutions in Structures & Logistics (workforce housing, innovative modular facilities, construction, site support services, and logistics and operations management); Electricity (electricity generation, transmission, and distribution); Pipelines & Liquids (natural gas transmission, distribution and infrastructure development, energy storage, and industrial water solutions); and Retail Energy (electricity and natural gas retail sales). More information can be found at www.ATCO.com

Reporting to the Planning Supervisor, Forest Operations, this position is responsible for leading and directing all activities associated with the execution of the annual Right of Way widening programs on the Transmission and Distribution electrical systems across the province. This position will be responsible for all planning, contractor and staff management, quality control, scheduling and fiscal reporting that is required each year to ensure a successful widening program..

Duties:

- Assess widening work to prepare annual forecast.
- Prepare five (5) year plans and forecasts for transmission and distribution widening capital maintenance.
- Obtain input from Forest Operations group and service groups to develop the annual and future widening plans.
- Working with supervisor to schedule planned work and meet given budget and timeline targets.
- Prepare monthly production and cost reports for Supervisor and Manager, Forest Operations.
- Obtain financial information to update expenditure forecast and financial reporting.
- Work with other ATCO groups and departments to obtain third party and government approval for all widening work.
- Develop RFP bid packages, negotiate contracts and or agreements and set up contractor HS & E performance.
- Supervise contractors and temporary staff to plan and execute all widening work.
- Ensure contractor is meeting all contractual reporting, quality, safety and production requirements. Ensure all projects are fully audited and inspected and meet contract standards and requirements.
- Negotiate and implement contract strategies.
- Provide the base data from detailed schedule to develop business plan, GTA, and forecast.
- Summarize the actual work completed to the business plan. Complete variance analysis and justification.
- Work will occur throughout province and will mainly be shift work, during the summer season there will be more office work in Edmonton and shift work may not be required

Qualifications Include:

- Forestry Degree or Diploma from a recognized institute of technology or a Bachelor's degree from a recognized University
- Minimum 5 years of project management, contract management, and negotiation experience or related experience. Experience working on large projects over \$1M dollars and working with many contractors at once is an asset.
- Valid Driver's License
- Registered as or eligible for registration as a Forestry Professional with College of Alberta Professional Foresters (CAPF) or College of Alberta Professional Forest Technologists (CAPFT)
- Keen understanding of business processes, budget development, business planning and financial management.
- Demonstrated ability to work effectively in a dynamic environment while meeting multiple demands and priorities.
- Strong technical writing and verbal communication skills.
- Demonstrated ability to establish strong collaborative working relationships across teams and work groups.
- Proficient in Microsoft Office skills including Outlook, Word and Excel.
- Experience in Forestry and/or construction operations around timber salvage, access construction and watercourse crossing and pipeline crossing construction is an asset.
- Vegetation management, forestry or related industry experience is an asset.

Interested candidates should submit their resume through www.atco.com/careers/, quoting Requisition ID REQ 3873 on or before September 14, 2017.

We would like to thank everyone for their application; however, only those being considered for an interview will be contacted.

Please apply through our website at the following link:

https://careers.atco.com/scripts/lightyearisapi.dll?siteid=external&requesturl=/scripts/lightyearisapi.dll?buildworkspaceframeset%26sdataurl=/scripts/lightyearisapi.dll?processtask%2526sdatatypcd=40001%2526sdataeventid=0%2526sdataactid=VP_G36218F09LIK80A1BBENBH%2526viewflg=1%2526sdataaction=viewjob

Final candidates will be required to undergo a Security Clearance Check.

Collection, use and retention of personal information will be in accordance with ATCO Group privacy policies and practices.

By submitting your resume and personal information to the ATCO Group of Companies, and/or participating in a personal interview, you acknowledge and consent to the collection, use and disclosure of your personal information by the ATCO Group of Companies to determine your eligibility.