

EXCELLENT PEOPLE MAKE EXCELLENT BUSINESS

Norbord is the leading global OSB manufacturer our success comes from hiring skilled and talented team members in all areas of our business. We are dedicated to developing and retaining a strong and committed workforce that ensures we remain at the front of manufacturing excellence. At Norbord we are committed to teamwork and safety without compromise. We are currently seeking an exceptional individual for the following vacancy:

PROCESS OPTIMIZATION COORDINATOR – HIGH LEVEL, ALBERTA

Reporting to the Technical Manager, the Process Optimization Supervisor is responsible for the planning, coordinating, execution, data analysis and reporting of internal/external process optimization and research and development (R&D) projects. Ability to troubleshoot and correct quality issues reported to them; that pertain to their sphere of responsibility. Aiding, training, mentoring of Lab Technicians. Support day to day operations of the Technical group. Must be a self-starter, detail oriented and have good verbal and written communication skills. Monitoring of process equipment, resolve issues and coordinate with other departments to develop solutions.

Principle Accountabilities include but are not limited to the following:

- Ensuring process optimization and R&D projects are conducted in a manner that does not compromise the safety of any team member.
- Ensuring lab technicians are following all safety rules and SOP's.
- Assisting with Technical Manager or Technical Coordinator duties when required.
- Coordinating with the Technical Manager and Technical Coordinator on process optimization and R&D projects.
- Designing, leading and executing R&D experiments, and providing statistical analysis.
- Tracking any relevant time and materials allocated by the mill to R&D projects that qualify for SR&ED (Scientific Research & Experimental Design) tax credits & assisting with preparing SR&ED write-ups for submission.
- Preparing reports and assisting operations on process optimizations and R&D projects.
- Assisting inventory of Lab supplies (stamps, micrometers, equipment, etc.).
- Working with the operation and maintenance group on requests that pertain to blending, forming, pressing and packaging.
- Conducting instrument analysis and follow-up where required (flow meters, moisture meters, etc.).
- performing board testing, analysis, data collection and reporting of results
- Maintaining documentation, equipment calibrations, and SOP development.

This position requires a self-starter, as the ideal candidate you are very organized; have excellent interpersonal skills; the ability to balance competing priorities and deadlines; an ability to work collegially with people of different backgrounds and perspectives; strong analytical and organizational skills; a high energy and commitment level. This position requires an individual with an optimistic outlook, hands on approach, is flexible; willing to work overtime, provide coverage for vacations and willing to help-out where needed.

We offer the following as part of our employment package:

- Very competitive wages
- Opportunity for advancement
- An excellent comprehensive benefits package, including company contributions to pension plan
- A stable environment with a fixed work schedule, with ample time off.
- Non-union environment

Interested applications should send their letter of application and current resume to:

Email: Greg.cox@norbord.com

Fax: 780 841 3662

Mail: Norbord Inc.

Attention -Human Resources Manager

P.O. Box 1856

High Level, AB T0H 1Z0