



“Our mission is to deliver a responsive forest genetics program for our partners that emphasizes the timely production of improved seed that is adapted for a changing climate”

Field Operations Coordinator
Northeastern Ontario
(part-time)

February 1, 2019

The Northeast Seed Management Association (NeSMA) is a forest industry/provincial government partnership organization responsible for the development and implementation of the forest genetics program for Northeastern Ontario.

Under the governance of the company’s Board of Directors, our membership includes representatives from forest industry Sustainable Forest License holders as well as the Ministry of Natural Resources and Forestry.

NeSMA currently manages a number of seed orchards, seed production areas, forest genetic test sites and experimental trials in support of forest regeneration activities across Northeastern Ontario. Financial support for our forest genetics program originates from our partnerships with the Ministry of Natural Resources and Forestry and our regional forest industry members. NeSMA is also leading the development and establishment of the next-generation orchards that will provide the seeds to grow trees that are adapted to a changing climate in Northeastern Ontario.

NeSMA is currently seeking a qualified individual for the role of **Field Operations Coordinator** (part-time) to assist in the implementation of our annual program activities.

Under the direction of the General Manager, the successful applicant will be responsible for supervising contractors in the completion of our annual field program.

NeSMA’s administrative base is in New Liskeard, Ontario however, since the scope of our operations extends across Northeastern Ontario, the work location for this position is flexible.

Required Skills and Qualifications

- Completion of a forestry program (college or university) or demonstrated equivalent experience applicable to the position.
- Self-motivated with the ability to work independently in inclement weather and in rough terrain.
- Ability to write reports and correspond knowledgeably with forest managers

- Demonstrated knowledge of Boreal forest species and soils
- Experience in plantation establishment, managing cone crops and dealing with contractors.
- Demonstrated administrative and project management skills.
- Valid driver's licence and use of a vehicle capable of navigating Northern Ontario forest access roads
- Demonstrated ability to utilize the Microsoft Office suite of software including word processing and spreadsheets.

Key Responsibilities

- Perform technical and supervisory functions in support of forestry research, forest management and forest assessments
- Conduct, supervise and participate in trial inventories, surveys and field measurements following accepted scientific operational procedures
- Assist in planning and preparing annual work plans and budgets
- Develop and maintain computer databases
- Provide technical support to tree improvement programs, seed orchard operations, crown management activities and cone collection activities including supervision of contractors

Please submit your cover letter and resume in confidence to:

nesmagenmgr@gmail.com

DEADLINE FOR APPLICATIONS: FEBRUARY 22, 2019