

Policy Analyst – Forest Economy

If your knowledge of policy development procedures is combined with good analytical and communication skills, consider this opportunity with the Ministry of Natural Resources and Forestry to support the development of policies and strategies to facilitate the growth of Ontario's forest economy.

What can I expect to do in this role?

In this role, you will:

- participate in research projects, program design and delivery reviews, development and transfer of initiatives for the forest-based economy
- prepare and maintain project documentation, assess implications and impacts and draft correspondence in response to issues raised by various stakeholders
- coordinate stakeholder consultation and training, attend stakeholder meetings and forums to identify and discuss interests, concerns and issues
- provide leadership and expertise in support of policy and program reviews and development initiatives

Location: Sault Ste Marie

How do I qualify?

Specialized knowledge:

- You have knowledge of public policy development processes and ability to interpret legislation.
- You have knowledge of Ontario's forest industry, its economic significance and emerging trends and competitiveness.
- You have knowledge of the principles and practices of forest management planning and silviculture systems, procedures and techniques.

Interpersonal, communication and facilitation skills:

- You have proven communication and computer skills to explain current policies and programs, prepare reports and make formal presentations in a clear and logical fashion.
- You have interpersonal skills to work as a team and create effective working relationships with stakeholders and personnel.
- You have well-developed liaison, facilitation and networking skills to consult and negotiate policy and program development.

Planning and organizational skills:

- You have proven project planning and management skills to support and contribute to the achievement of deliverables.
- You have organizational skills to prioritize and coordinate own work with others and meet tight deadlines.

Research, analytical and problem-solving skills:

- You have demonstrated research, analytical and problem-solving skills, as well as an understanding of data analysis procedures and statistical techniques to assess information, present findings and make recommendations.

Salary Range: \$1,298.14 - \$1,637.44 per week

Additional information:

- 1 Temporary, duration up to 12 months (with possibility of extension), 70 Foster Drive, Sault Ste Marie, North Region

Please apply online, only, by **Friday, February 2, 2018**, by visiting www.ontario.ca/careers and entering **Job ID 118028** in the Job ID search field. Please follow the instructions to submit your application. Faxes are not being accepted at this time.

If you require accommodation in order to participate in the recruitment process, please contact us at www.gojobs.gov.on.ca/ContactUs.aspx to provide your contact information. Recruitment Services staff will contact you within 48 hours. Only those applicants selected for an interview will be contacted.

The Ontario Public Service is an inclusive employer. Accommodation will be provided in accordance with Ontario's *Human Rights Code*.

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