

## Assistant Planning Forester

Not a designated Registered Professional Forester yet? Looking for an opportunity to gain experience while completing your requirements? If so, consider taking on this exciting opportunity as an Assistant Planning Forester with the Ministry of Natural Resources and Forestry.

### What can I expect to do in this role?

You will:

- provide professional assistance in the development and implementation of forest management plans (FMP)
- assist the Regional Planning Foresters with advice to planning teams
- support the development and amendments of plans by maintaining records at meetings and drafting correspondence
- prepare FMP review documents, public notices, Environmental Bill of Rights postings and summaries of public consultations
- support the audit process by preparing background material, then reviewing audit reports for conformity and trends
- assist with training requirements for silvicultural monitoring programs

**Location:** Peterborough

### How do I qualify?

#### Mandatory requirements:

- You must be eligible to be registered as a Registered Professional Forester (R.P.F.) and have the ability to obtain designation from the Ontario Professional Foresters Association.

#### Technical expertise:

- You have knowledge of the theory, principles, methodology and practices of forest resource management in which forest management plans are developed and implemented.
- You possess knowledge of forest legislation, regulations and policies such as Crown Forest Sustainability Act, Forest Management Planning Manual, Forest Information Manual, Forest Operations and Silviculture Manual.
- You have knowledge of legal requirements pertaining to Aboriginal communities and individuals.
- You have knowledge of the worker's responsibilities as outlined in the Occupational Health and Safety Act pertaining to the workplace and the work being performed.

#### Interpersonal and communication skills:

- You possess interpersonal skills to effectively work in a variety of teams with conflicting opinions.
- You have well-developed written communication skills to prepare correspondence, reports and training material.
- You can communicate with people at various levels of understanding of the forest management process.

#### Analytical, reasoning and problem-solving skills:

- You have analytical and problem-solving skills to assist with plan reviews and issues, and to make recommendations based on findings.

#### Organizational and time management skills:

- You have solid organizational skills to support meetings and a variety of projects with competing time frames.
- You can work under pressure to complete assigned tasks within strict timelines.

**Salary Range:** \$1,075.79 - \$1,300.96 per week

#### Additional information:

- 1 Temporary, duration up to 12 months, 300 Water St, Peterborough, East Region

Please apply online, only, at [www.ontario.ca/careers](http://www.ontario.ca/careers), quoting **Job ID 109204**, by **Thursday, July 20, 2017**. Please follow the instructions to submit your application. Faxes are not being accepted at this time.

If you require accommodation in order to participate in the recruitment process, please contact us at [www.gojobs.gov.on.ca/ContactUs.aspx](http://www.gojobs.gov.on.ca/ContactUs.aspx) to provide your contact information. Recruitment Services staff will contact you within 48 hours. Only those applicants selected for an interview will be contacted.

The Ontario Public Service is an inclusive employer. Accommodation will be provided in accordance with Ontario's *Human Rights Code*.

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