



Woodlands Planning Coordinator

DATE: February 27, 2023

JOB NUMBER: 2023- 14

HYBRID WORK: Eligible

POSITION TYPE: Permanent

LOCATION: Athabasca, Alberta

Alberta-Pacific Forest Industries Inc. (Al-Pac) is seeking a **Planning Coordinator** to work out of our mill site in **Athabasca, Alberta**. The successful candidate is responsible for supporting the **Forest Resources Team** activities through an office/field application to ensure that production, quality, environmental and legal requirements are met in a safe and cost-effective manner.

Who are we?

Al-Pac is the largest single-line kraft pulp producer in North America. Our mill is located near the communities of Athabasca, Boyle & Lac La Biche. We are leaders in our industry, from our quality products, mill operations and responsible forest management practices, to the way we grow and develop our team members and work with local communities. We are continuously exploring new and innovative ideas, while delivering premium products with a commitment to strong environmental stewardship and corporate social responsibility – a commitment that is demonstrated by our long-standing Forest Stewardship Council® (FSC®) certification*.

Role Responsibilities:

- **GDP & AOP submission** – Manage and co-ordinate Al-Pac's timber supply and spatial harvest sequence based on the mill's consumption of wood fiber. Submit GDP and AOP plans to the Government of Alberta (GOA) for approval. Track variances to the SHS and report to the GOA as required.
- **GIS, Mapping & Data Analytics** – Work spatial files and provide analysis of spatial and tabular timber supply data to support operational and forest management planning. Work closely with Forest Management planning to support the submission and maintenance of Al-Pac's Forest Management plan. Produce ah-hoc maps as required for consultation and other Woodlands mapping requirements.
- **Historical Resources Impact Assessments** – Manage & co-ordinate contracts for the PHP Screening of high potential sites with Archaeologist consultants.





- **Support operational planning & Indigenous consultation-** Work with the operational planning group to support the submission and approval of Forest Harvest Planning, including the management of AI-Pac's layout data dictionary. Support AI-Pac's Indigenous Relations consultation efforts through map creation and preparation of data as required.

Role Requirements:

- University Degree or Technical Diploma in Forestry or demonstrated equivalent experience.
- Active Registered Professional Forester (RPF) or Forest Technician (RPFT) (Or eligible for Alberta certification).
- Considered an asset:
 - Operations or Forest Management Experience.
 - GIS and ArcGIS experience.
 - Keen analytical skills related to data management for the purposes of providing data driven decisions as well as experience developing, negotiating and managing new and existing contracts.
 - Understanding of legislative requirements (Forest Management in Alberta and the Alberta Occupational Health and Safety Act).
 - Familiar with modelling, optimization and analysis of data using statistical tools.
 - Understanding of First Nations culture, and expectations related to economic development.
- Ability to excel and be flexible in high pressure environments is essential.

What we offer:

- A compressed work week (Monday - Thursday, 7:00 a.m. to 5:00 p.m.).
- Hybrid work arrangement.
- A competitive annual salary including paid pension and matching RRSP program.
- Four week's annual vacation (increasing with service).
- Company paid dental and extended health benefits from day 1.
- A team-based culture that encourages work-life balance.
- Relocation assistance is available.

Please note this current opportunity is open until filled, resumes with cover letters can be forwarded in confidence to alpac.careers@alpac.ca.





Legal Statement

Al-Pac is an equal opportunity employer and encourages applications from all qualified individuals. We wish to express our thanks to all applicants for their interest and effort in applying for this position; however, only candidates selected for an interview will be contacted.

*FSC-C021640

