

Ontario Woodlands Operations Coordinator

Domtar is a leading producer of pulp, paper, packaging, tissue and wood products. Through our focus on safety and sustainability, as well as our commitment to operational excellence and our network of facilities across Canada and the United States, Domtar delivers high-quality and cost-effective products to customers around the world.

Our workforce is comprised of 14,000 talented and hardworking individuals. We are proud to offer competitive compensation, a supportive working environment, rewarding career paths and plenty of opportunities for learning and growth.

Overview:

We are on the lookout for a dedicated Operations Coordinator to join our Thunder Bay Woodlands team. This pivotal role encompasses strategic operational planning and oversight of wood harvesting, road construction, maintenance, and transportation. The ideal candidate will be instrumental in orchestrating a Woodlands operation that is not only safe and efficient but also cost-effective, environmentally sound, and sustainable. Your expertise will ensure that our forestry production consistently aligns with our high standards of quality right from the source.

What you gain by working with us:

- Competitive salary and annual bonus incentive plan
- At least three weeks of vacation and three floating holidays; depending on your experience
- Full range of group insurance from the first day of work
- Telemedicine services
- Defined-contribution pension plan with generous employer participation from the first day of work
- Employee and family assistance program
- Education assistance program
- Health club reimbursement program
- Work Travel Assistance Program
- Referral bonuses
- Relocation assistance to the community of Thunder Bay.
- A workplace based on respect, diversity, and inclusion

Your responsibilities:

- Uphold and surpass the highest safety benchmarks during all operational activities.
- Act as a key point of contact for Resolute Contractors, stepping in as the primary contact when necessary.
- Collaborate with team members and contractors involved in harvesting and road construction to enhance operational effectiveness while reducing expenses.
- Guarantee adherence to all relevant safety, environmental, and utilization regulations set by government and our organization.
- Contribute to the management of departmental finances, promoting robust cost management practices.
- Participate in the creation of yearly operational and forest road planning.
- Engage proactively in our continuous improvement initiatives to elevate productivity levels.
- Advocate for and enforce quality standards across all operations with staff and contractors.
- Oversee the quality of products such as tree length, roundwood, chips, and biomass to meet and exceed customer expectations.
- Ensure all Collective Agreements are followed diligently, fostering a spirit of collaboration.
- Build and maintain positive relationships with government entities and public agencies, including Local Community Councils (LCCs).
- Maintain operational proficiency across all sectors to provide seamless coverage for the Operations Forester or Production Superintendent during their absence.
- Extensive field work and occasional overnight stays may be required.

Join our Team:

- As a direct report to the Operations Superintendent, you'll integrate into a dynamic team that thrives on surpassing goals and setting new benchmarks for success.
- Brings exceptional communication skills and the ability to forge strong relationships at all organizational levels.
- Demonstrates the capacity to collaborate effectively, navigate organizational dynamics, and adapt to changes swiftly.
- Exhibits robust analytical acumen, organizational prowess, and adeptness at solving complex problems.
- Is driven by a fervent desire to continually enhance health and safety protocols, operational efficiency, production rates, and strategic planning for Ontario Woodlands.

- Has a comprehensive understanding of MS Office Suite and proficient computing abilities.
- Maintains meticulous attention to detail while also grasping the overarching strategic vision.

Ideal profile:

- Possesses 3-5 years of solid experience in operational harvesting, road construction, and team supervision.
- Shows a clear trajectory of leadership development and increasing responsibilities.
- Holds a Forestry degree with a professional designation (or is in the process of obtaining one), or a Forestry Technology diploma coupled with significant experience in operations or planning. Should also have, or be capable of obtaining, Certified FOIP inspector accreditation.

To be considered for this position, please apply today [here!](#) In order to be eligible for this position, you must be legally entitled to work in Canada for our company.

Our Ontario Woodlands is located at 2001 Neebing Avenue, Thunder Bay, ON. The community of Thunder Bay is located in Northwest Ontario. For more information about the region, please visit <http://www.thunderbay.ca/> or www.visitthunderbay.com)

Domtar is firmly committed to placing greater emphasis on the principles of equity, diversity and inclusion to empower all employees to reach their full potential. We form a dynamic team whose diverse backgrounds and wealth of perspectives are one of the keys to our success. We offer an inclusive, rewarding and safe work environment with opportunities that will help grow your skills. To learn more about our company, consult the Domtar [Company Web Site](#) and follow us on [LinkedIn](#), [Instagram](#) and [Twitter](#).