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## Join Our Growing Team as a Trucking Coordinator for Mistik Management Ltd.

Mistik Management Ltd. is a forest management company located in west central Saskatchewan. We are responsible for all woodland-related activities for NorthWind Forest Products, Meadow Lake Mechanical Pulp Inc., and NorSask Forest Products LP. We are seeking a Trucking Coordinator for a 13-month term position to join our team of professionals.

As the Trucking Coordinator, you will report to the Operations Manager in Meadow Lake, Saskatchewan, and closely work with contractors and the Ministry of Highways to implement Mistik Management Ltd.'s trucking program. You will be responsible for the administrative aspects of Mistik's log haul program, log truck fleet monitoring, and log yard procedures. You must ensure adherence to Mistik's log haul policy and procedures, including log truck weight and speed compliance tracking and reporting, as well as accident and incident investigation and reporting.

To be considered for the position, you must possess excellent communication and organizational skills, and you must have a valid Class 5 driver's license in good standing. A positive attitude and willingness to learn and receive direction are essential, as well as the ability to build positive results-oriented working relationships. You must have a proactive approach to problem-solving with strong decision-making capability and proficiency in computer systems and software skills (i.e., Microsoft Suite). A University Degree or Technical Diploma in Forestry or Environmental Science is considered an asset, but not required.

The successful candidate will receive a competitive salary commensurate with qualifications, skills, and experience. The Company also offers a paid pension and comprehensive extended health and dental benefits plan, along with other employee incentives.

**If you meet the qualifications and are interested in joining our team, please submit your resume and cover letter to [Georgina.Umpherville@Mistik.ca](mailto:Georgina.Umpherville@Mistik.ca). This position will remain open until August 31, 2023, or until a suitable candidate is recruited. We thank all candidates for their expressed interest; however, only those selected for an interview will be contacted.**