

Ontario Forest Industries Association Employment Opportunity

The Ontario Forest Industries Association (OFIA) is the provincial trade association for Ontario's forest industry, representing 40 member companies located throughout Ontario. For 78 years, the OFIA has been the united voice of its members. By working with the government to address key competitiveness issues, the OFIA aims to position Ontario as a global leader in producing sustainable forest products.

Position Title: Manager, Policy

Location: Proximity to Toronto Preferred, Remote Work Arrangements Currently in Effect

Reports to: President & CEO

About the Opportunity:

The OFIA's Policy Manager is responsible for developing and maintaining a comprehensive understanding of the legislative, regulatory, and policy frameworks that impact Ontario's forest sector and supporting the OFIA's ongoing engagement, communications, and advocacy efforts. The successful candidate will be responsible for monitoring, tracking, evaluating, and reporting on policy that could impact OFIA member companies' competitiveness. The Manager will further assist in organizing informative membership meetings and events and advocate on behalf of the association as required within and outside of Ontario.

Responsibilities:

- Providing strategic advice on policies, regulations, and global trends that impact the competitiveness and sustainability of Ontario's forest industry.
- Providing support for policy engagement efforts as needed, including writing briefing notes, developing policy submissions, meeting agendas, and record-keeping.
- Coordinating internal and external communications.
- Providing technical support to the OFIA Board of Directors and committees of the Board.
- Supporting effective government relations.
- Representing the OFIA on various committees and working groups.

Qualifications:

- Strong understanding of government processes and demonstrated political acumen
- Understanding of advanced manufacturing processes and knowledge of Ontario's forest management framework
- Strong communication and interpersonal skills
- Excellent project and time management skills, and ability to effectively manage multiple priorities
- Sound analytical skills
- Relevant degree

If you are an experienced natural resource, manufacturing, policy, or government relations professional looking to establish a leadership role in Ontario's growing forest industry, consider this exciting and challenging opportunity. To be considered for this position, please apply in confidence with a resume and cover letter to:

Ian Dunn, Interim President & CEO
Ontario Forest Industries Association
E-mail: idunn@ofia.com

Only selected candidates will be contacted. To be eligible for this position, you must be legally entitled to work in Canada.

The OFIA is an equal opportunity employer committed to inclusive, barrier-free recruitment and selection processes and work environments. We accommodate applicants' needs under the Ontario Human Rights Code and the Accessibility for Ontarians with Disabilities Act (AODA) throughout all stages of the recruitment process.