



Woodlands Operations Planner/Supervisor

Port Hawkesbury Paper LP

Port Hawkesbury Paper is currently seeking an individual for the position of **Woodlands Operations Planner/Supervisor**. Living and working in our Western Cape Breton Island district, you would report to the Woodlands Superintendent of the district and be responsible for the oversight of harvesting, road construction and silviculture performed by our Woodlands contractors - helping to meet the district's supply chain goals.

The ideal candidate will have a post-secondary education in Forestry and three or more years of experience working in a team environment while having autonomy to make your own decisions.

Responsibilities:

While working within the Provincial Regulations, you would be practicing your skills in:

- Development of a sustainable 5-year operating plan.
- Work closely with the Department of Natural Resources and Renewables
- Timber cruising and GPS work
- Scheduling of forest activities (harvesting, roads, and silviculture) within the team
- Harvest block development
- Contractor supervision
- Environmental protection
- Road planning
- Harvesting
- Silviculture

Complimenting your field skills, you will utilize and expand your office experience by using programs such as LRM, LIMS, Microsoft Office, GIS, ArcMap and Survey 123. Your ideas, knowledge and leadership will help contribute to the team's daily decision-making processes and the company's continuous improvement.

Skill/Competency Requirements:

- Ability to work safely in a team environment and promote a safe work culture
- Capability to effectively manage contractors – integrity, leadership and coaching skills are essential
- Extensive organizational and time management skills
- Aptitudes in field navigation and mapping
- Strong verbal, written communication skills, and attention to detail
- Effective planning, multi-tasking and problem-solving competencies
- Demonstrate excellent computer skills
- Solid decision-making ability
- Ambitious, motivated and determined - driven to exceed targets and expectations

Compensation: Port Hawkesbury Paper offers competitive compensation (bi-weekly salary range from \$2500 to \$3100) and a comprehensive benefits package as well as a challenging, rewarding work environment.

To apply, please email your resume and a cover letter to HR@porthawkesburypaper.com. All applications must be received no later than **June 16, 2025**. We thank all applicants for their interest; however, only those considered for an interview will be contacted. Selected applicants will proceed through an assessment and interview process.

*Port Hawkesbury Paper is a **forward-looking** natural resources company committed to operating at the **highest safety standard** while caring for the environment and **empowering our people** to deliver top-quality products & customer service. We see **integrity** at the core of every relationship and a key principle as we strive for excellence in all we do in an everchanging world. As a relatively small non-hierarchical organization, **we deliver big results with no red tape**. We are a **leader** in Thermal Mechanical Pulp and Supercalendered paper production in North America. Port Hawkesbury Paper's approach to business and **environmental sustainability** creates an economic cornerstone for eastern Nova Scotia.*

At Port Hawkesbury Paper, diversity means understanding, recognizing, and valuing the differences that make each person unique. We see inclusion as an essential part of our productivity, creativity, innovation, and competitive advantage. We strive for a fair and equitable recruitment process, where hiring decisions are based on the qualifications and experience of each applicant.

Follow us on LinkedIn, Facebook and our Website (www.porthawkesburypaper.com) for news, and career opportunities.