

Job Title: Operations Coordinator, Northwest Ontario Woodlands

Requisition ID 20515 - Posted 09/03/2024 - Atikokan Sawmill (OATS) - Forestry - Salaried - permanent - full-time - Canada - Ontario

We at Resolute are a diverse group of individuals who possess a wide variety of skills. Here, we believe that giving you the ability to maximize your potential without constraint is key to our shared success.

Our Atikokan / Fort Frances location in Ontario, Canada is currently seeking talent to fill the position of Operations Coordinator, Northwest Ontario Woodlands. This job is permanent, full-time.

Operations Coordinator, Ontario Woodlands

Join Resolute Forest Products:

We are on the lookout for a dedicated Operations Coordinator to join our Thunder Bay Woodlands team. This pivotal role encompasses strategic operational planning and oversight of wood harvesting, road construction, maintenance, and transportation. The ideal candidate will be instrumental in orchestrating a Woodlands operation that is not only safe and efficient but also cost-effective, environmentally sound, and sustainable. Your expertise will ensure that our forestry production consistently aligns with our high standards of quality right from the source.

What you gain by working with us:

Competitive salary and annual bonus incentive plan

At least three weeks of vacation and three floating holidays; depending on your experience

Full range of group insurance from the first day of work

Telemedicine services

Defined-contribution pension plan with generous employer participation from the first day of work

Employee and family assistance program

Education assistance program

Health club reimbursement program

Work Travel Assistance Program

Referral bonuses

Relocation assistance to the community of (Atikokan or Fort Frances).

A workplace based on respect, diversity, and inclusion

Your responsibilities:

Uphold and surpass the highest safety benchmarks during all operational activities.

Act as a key point of contact for Resolute Contractors, stepping in as the primary contact when necessary.

Collaborate with team members and contractors involved in harvesting and road construction to enhance operational effectiveness while reducing expenses.

Guarantee adherence to all relevant safety, environmental, and utilization regulations set by government and our organization.

Contribute to the management of departmental finances, promoting robust cost management practices.

Participate in the creation of yearly operational and forest road planning.

Engage proactively in our continuous improvement initiatives to elevate productivity levels.

Advocate for and enforce quality standards across all operations with staff and contractors.

Oversee the quality of products such as tree length, roundwood, chips, and biomass to meet and exceed customer expectations.

Ensure all Collective Agreements are followed diligently, fostering a spirit of collaboration.

Build and maintain positive relationships with government entities and public agencies, including Local Community Councils (LCCs).

Maintain operational proficiency across all sectors to provide seamless coverage for the Operations Forester or Production Superintendent during their absence.

Extensive field work and occasional overnights stays may be required.

Ideal profile:

Possesses 3-5 years of solid experience in operational harvesting, road construction, and team supervision.

Shows a clear trajectory of leadership development and increasing responsibilities.

Holds a Forestry degree with a professional designation (or is in the process of obtaining one), or a Forestry Technology diploma coupled with significant experience in operations or planning. Should also have, or be capable of obtaining, Certified FOIP inspector accreditation.

Join our Team:

As a direct report to the Operations Superintendent, you'll integrate into a dynamic team that thrives on surpassing goals and setting new benchmarks for success.

Brings exceptional communication skills and the ability to forge strong relationships at all organizational levels.

Demonstrates the capacity to collaborate effectively, navigate organizational dynamics, and adapt to changes swiftly.

Exhibits robust analytical acumen, organizational prowess, and adeptness at solving complex problems.

Is driven by a fervent desire to continually enhance health and safety protocols, operational efficiency, production rates, and strategic planning for Ontario Woodlands.

Has a comprehensive understanding of MS Office Suite and proficient computing abilities.

Maintains meticulous attention to detail while also grasping the overarching strategic vision.

To be considered for this position, please apply today! In order to be eligible for this position, you must be legally entitled to work in Canada for our company.

Our Ontario Woodlands is located at 2001 Neebing Avenue, Thunder Bay, ON. The community of Thunder Bay is located in Northwest Ontario. For more information about the region, please visit <http://www.thunderbay.ca/> or www.visitthunderbay.com)

Our new Atikokan Sawmill is located at Sapawe, On which is located 30km east of Atikokan. The community of Atikokan is located 2 hours west of Thunder Bay, ON and 2 hours east of Fort Frances, ON / International Falls, US (for more information about the region, please visit <http://atikokaninfo.com/>)

The Atikokan region has many attractions:

Admire the landscape for miles and discover the pleasures of golf, canoe / kayaking / boating, hiking, hunting, fishing, skiing or snowmobiling

Little Falls Scenic Lookout; enjoy the view and feel the spray of the falls

Quetico Provincial Park renowned for its rugged beauty, towering rock cliffs, majestic waterfalls, picturesque rivers and lakes

Charleson Recreation Area: This area is great for riding, skiing, and biking

Atikokan Bass Classic fishing tournament

Resolute Forest Products is an equal opportunity employer committed to inclusive, barrier-free recruitment and selection processes and work environments. We will accommodate the needs

of applicants under the Ontario Human Rights Code and the Accessibility for Ontarians with Disabilities Act (AODA) throughout all stages of the recruitment and selection process. Please advise the Human Resources Division to ensure your accessibility needs are accommodated throughout this process.

Forest products are essential, as are each and every one of our employees and contractors. We take the necessary steps to protect the health and well-being of our employees and to safeguard the integrity of all Resolute facilities.

Be part of the change. Be part of a dynamic team.

We are a global leader in the forest products industry offering an energetic and safe work environment with opportunities and challenges that will help develop your skills. We are more than 8,000 employees in Canada, the United States and various other international locations.

We are looking for employees with the experience and expertise to improve our efficiency, increase our long-term profitability and deliver first-class products and services to our customers. And you, what are you looking for?

We are a company writing a new story for itself in a rapidly changing industry. We have made important inroads to ensure our viability and to be an environmental supplier of choice. Come take part of our history and be part of the change!

How are we building the Resolute of the future?

Find out in our Annual Report, available at resolutefp.com/publications.

Join the conversation!

Visit The Resolute Blog at blog.resolutefp.com and follow us on LinkedIn, Twitter, and YouTube.

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Please email your application to Olena.Mccuaig@resolutefp.com; cc Kyle.monkman@resolutefp.com.