

Job Posting: Engineering Technician, Sitkum Consulting Ltd.

Sitkum Consulting Ltd. is a medium-sized geotechnical services consulting firm established in 2000 and based out of Nelson B.C. Sitkum serves clients throughout B.C. in the natural resource sector with an emphasis on terrain stability assessments in the forest sector, aggregate extraction relating to highway infrastructure, natural hazards risk analysis, as well as landscape-based terrain mapping.

Sitkum is currently accepting applications for an Engineering Technician role to be filled by July 1, 2023. An earlier start date may be possible depending on the candidate's suitability and training requirements. The applicant should have the ability to complete the duties as listed below, with some on-the-job training expected.

Duties:

- **GIS mapping and geometric design (40%):** Mapping support preparing report figures and basic GIS analysis using ESRI ArcGIS under the direction of the GIS manager. Assistance in completing resource road and gravel pit development mapping and geometric designs using a combination of MicroStation, ArcGIS, and Softree RoadEng software (some software training is expected).
- **Report writing and editing (40%):** Office support reviewing and editing technical reports, tables and figures. Requires excellent communications skills, both written and oral, with technical writing skills for editing using MS Office and Acrobat software.
- **Safety Representative (15%):** Maintaining Sitkum's registration in the OHS forestry safety program including annual audits, chairing monthly safety meetings, coordinating safety check-ins for field staff and ensuring Sitkum is meeting all requirements of the OHS program. Good organizational and communication skills are required.
- **Fieldwork (5%):** Field support for geotechnical assessments relating to forestry, aggregates, and other natural resource development.

Some proficiency in ESRI ArcGIS, Softree RoadEng, Microstation Connect and MS Office suite will be an asset for this position, along with the ability to work independently and having forestry-related experience.

Sitkum will provide on-the-job training to augment the successful applicant's existing skill set as required for the above-listed duties. The qualified candidate would be expected to reside in or relocate to the Nelson area. Training would begin in the company office with the option to work from home once proven proficient at tasks.

Work Schedule:

The anticipated work schedule is full time (40 hours weekly). Actual hours are conditional on work availability. Sitkum prides itself on being a flexible employer with respect to scheduling.

Summary of Compensation and Benefits:

Salary to be commensurate with experience and training requirements.

Employees are entitled to overtime compensation, holiday pay, and sick leave.

Salary will be paid for up to three days per annum for Continuing Education (professional development) purposes in support of membership requirements in a professional association, provided that maintaining the membership is relevant to the duties of the Employee.

Membership dues will be reimbursed for one professional association up to a maximum of \$500 per year, provided that the membership is relevant to the duties of the Employee.

A Private Health Services Plan (PHSP) is offered through Hub Financial, allowing reimbursement of up to \$1500 annually for eligible personal health expenses.

Contact:

Please submit resume and cover letter via email to Wayne Miller: [sitkum @ telus . net](mailto:sitkum@telus.net) or (250) 352-3792.

Applications will be accepted until the position is filled.