

Job Description

Who are we?

Stella-Jones is North America's leading producer of industrial pressure-treated wood products. Responding to the vital infrastructure needs of our economy, we manufacture and distribute railway ties, utility poles, residential lumber and industrial wood products across the continent. The Company's common shares are listed on the Toronto Stock Exchange (TSX: SJ).

POSITION SUMMARY

The Assistant Forestry Supervisor, Operations carries out various field and office functions under supervision related to Forestry development and silviculture, to help meet the objectives of the Woodlands Department. The incumbent provides necessary direction through leadership, coaching, support and evaluation of skill level and training needs, including Environmental Management Systems (EMS) and Safety Coordinators.

RESPONSIBILITIES

- Interacts with coworkers, log buyers, accounting, contractors, consultants and members of the public
- Communicates regularly with other staff to ensure personnel, reporting, organizational, or system requirements or issues are raised and dealt with
- Collaborates with EMS (Environmental Management Systems) and EH&S (Environment, Health and Safety) Coordinators to ensure compliance with and understanding of workplace regulations and policies
- Works closely with the Woodlands Manager and Forestry Supervisors on managing woodlands goals, and planning all activities to meet legal and financial objectives
- Participates to a limited extent in the preparation of budgets, accruals, forecasts and manages spending to achieve goals
- Regularly updates the Woodlands Manager on work status
- Performs other duties as assigned

BUDGET (YES/NO)

No

TRAVEL REQUIRED

Up to 20%

QUALIFICATIONS

EDUCATION	<ul style="list-style-type: none"> ▪ College in Forestry Management ▪ Bachelor's in Forestry, an asset 	LICENSES/CERTIFICATIONS	<ul style="list-style-type: none"> ▪ Valid Driver's License ▪ Clean Driver's License Abstract
YEARS OF EXPERIENCE ✓	<ul style="list-style-type: none"> ▪ Minimum of 3 years' experience in BC Forestry Field and Administration, with RFT status or similar experience 	<ul style="list-style-type: none"> ▪ Knowledgeable of forest practices, legislation and administration in British Columbia 	
	<ul style="list-style-type: none"> ▪ 	<ul style="list-style-type: none"> ▪ 	

LANGUAGES AND CORE COMPETENCIES (KNOWLEDGE, SKILLS & ABILITIES)

LANGUAGES REQUIRED	<ul style="list-style-type: none"> ▪ Proficiency in English, spoken and written
CORE COMPETENCIES	<ul style="list-style-type: none"> ▪ Effective interpersonal and communication skills ▪ Demonstrated problem solving, prioritization and conflict resolution skills ▪ Proven ability to perform appropriately in emergency situations ▪ Time and stress management ▪ Proficiency in Microsoft Office and familiarity with Forestry Based Programs

Send your resumé to recruitment@stella-jones.com