

## Job Description

Position Title: Chief Forester  
Employee:

Department: Forest Resources  
Location: White River, Ontario

### PRIMARY FOCUS

Provide effective guidance and supervision of the operational forest activities of White River, Nagagami and Magpie Forests and develop new strategies involving equipment and operational activities to reduce the cost of fibre delivered to the mill.

### ACCOUNTABILITIES

#### Direct (accountable for / authority over):

- Develop plans and strategies with suppliers and contractors to improve the efficiency of the wood supply logistics, equipment, planning and subsequent cost reduction in the delivered price to the mill.
- Recommends new technologies to reduce delivered wood costs and assists in their implementation with 3<sup>rd</sup> parties.
- Provide strong and effective leadership and assist in the execution of the annual wood supply budgets.
- Assist in the development of a Five-Year Wood Supply Strategy and plan to ensure adequate supply of wood at a competitive cost to mill operations.
- Ensure the department and its employees comply with WRFP Forest Environment Policy and all applicable government regulations.
- Develop and maintain constructive and positive working relationships with MNRF, First Nations and public to prevent or minimize conflicts jeopardizing our wood supply.
- Submit daily, weekly, monthly, quarterly reports as required outlining the unit performance with respect to budget and KPIs.
- Encourage and promote a positive creative environment at all levels.
- Represent company as a member of various government, public and industry committees in order to protect and promote the company's interest.
- Provide strong and effective leadership to ensure all employees are treated fairly and equitably with no discrimination and are encouraged to contribute to the success of the company with ideas, creativity and commitment.
- Recommend training required to improve department. Ensure employees are trained, developed and perform to standards.

Please send resume to Melissa Jones at [melissa.jones@wrfp.ca](mailto:melissa.jones@wrfp.ca)

### REPORTING RELATIONSHIPS

Manager Once Removed: President/CEO

Reports To: Manager, Fibre Supply

Direct Reports:

- Supervisor, Forest Operations

Functional Relationships

- Human Resources Dept.
- Finance Dept.
- Sales Dept.
- Production Superintendent
- Yard/Wood Supply
- MNRF
- Aboriginal entities

### DIMENSIONS

Number of Direct Employees: 1

Department Employees/Contractor: 100

Total number of employees on site: 150

Annual Sales: \$50M

Net Production: 600,000m<sup>3</sup>

### WORKING CONDITIONS

Physical Effort: Minimal  
Physical Environment: Medium  
Sensory Attention: Considerable  
Mental Stress: Considerable

### SIGNATURES:

\_\_\_\_\_  
EMPLOYEE DATE

\_\_\_\_\_  
DIRECT REPORT DATE

\_\_\_\_\_  
MNGR ONCE REMOVED DATE

Date Prepared: \_\_\_\_\_

Date Revised: November 23, 2021